

**GOVERNMENT OF NCT OF DELHI**  
**COLLEGE OF ART (Affiliated to University of Delhi)**  
20-22, TILAK MARG, NEW DELHI- 110 001 Phone Nos.: 23383612, 23070397 & 23387485  
Website: <http://colart.delhigovt.nic.in> E-Mail: [prcoa.delhi@nic.in](mailto:prcoa.delhi@nic.in)

## **PROSPECTUS 2020-21**

**BACHELOR OF FINE ARTS**  
**ACADEMIC SESSION 2020-21**

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**DISCLAIMER**

All eligible applicants desirous of seeking admission to Undergraduate Course(s) of Bachelor of Fine Arts for the Academic Session, 2020-21 must read the contents of this Prospectus of Information carefully.

- All applicants must register through the URL which will be available on the College of Art website.
- Only eligible applicants who have registered online through the College of Art website portal can be considered for admission.
- The College of Art reserves the right to revise, amend, update or delete any part of this Prospectus without giving any prior notice. Any change so made shall be updated on the College Admissions Portal.
- There is no offline admission for any applicant except the category of H&SI for Diploma courses.
- Admissions to undergraduate (BFA) courses are merit-based (that is, based on marks scored in Class XII Board/qualifying examinations) and marks obtained in the entrance test. The Aptitude Test – General Knowledge and Fine Arts subject for all specializations will be held online.
- Applicants are responsible for regularly checking the portal for updates. Grievances resulting from not having consulted this prospectus and the portal will not be entertained.
- Before filling the application form for online registration, the applicants are advised to read the contents of the Prospectus of Information carefully.
- College of Art disclaims any liability towards any individual for any loss or damage caused to them arising out of any action taken on the basis of the information in the prospectus. Any error, if found, in the prospectus may be due to inadvertent omissions, clerical, mistakes, or any other reason.
- In the case of non-compliance with any of the requirements for admission including non-submission of relevant documents and/or non-payment of Fee within the prescribed date and time, the applicant will lose their right to eligibility for admission.
- If at any stage original documents relating to the admission of an applicant are found to be fake / non-genuine or fabricated or in any another manner defective, the said applicant will not be admitted and if already admitted, admission will be canceled without any prior notice in this regard. If the same is found after the completion of course, the applicant's degree will be canceled and appropriate legal action also will be taken against them.
- In view of the challenges brought about by Covid-19, any change in the procedures for personal appearance of applicants for entrance examinations as well as for the verification of certificates shall be notified in due course on the College of Art website. Applicants are advised to monitor the same and act as directed. Successfully qualified candidates will be required to appear in person at the College of Art only at the very end of the admission process, for verification of certificates /documents as per the schedule to be announced by the College on its website.

## INTRODUCTION

College of Art is an institution established in 1942 for advanced training in Fine Arts. Affiliated to the University of Delhi, the BFA Degree offered is of four-year duration. The College is under the Faculty of Music & Fine Arts for academic matters and is administered by the Government of NCT of Delhi. The objective of the teaching programs and training are to achieve overall refinement of the student's perception, not confined to the skills of the profession alone, but also to create the right kind of intellect as well as emotional cultivation to arrive at a level of composite creativity and thought.

### **THE FOUR YEAR (EIGHT SEMESTERS) FULL TIME BFA DEGREE COURSE IS DIVIDED INTO TWO PARTS:**

- a) Foundation (Two Semesters)
- b) Specialization (Six Semesters)

### FOUNDATION

Foundation course is of one-year duration; it is common to all the specializations except the Art History Specialization. As implied, the Foundation Course provides instructions to lay the base for the Specializations.

### SPECIALIZATIONS

The Specializations offered are:

1. Applied Art
2. Art History
3. Painting
4. Print Making
5. Sculpture
6. Visual Communication

### ACADEMIC YEAR

Academic year will be according to the University of Delhi calendar.

### WORKING HOURS

The working hours for students in the college are 9.00 am to 5.00 pm from Monday to Friday with lunch break from 1.00 pm to 2.00 pm. No Classes will be held on Saturdays & Sundays. The College will remain closed on all Public Holidays as notified by the University of Delhi and Govt. of NCT of Delhi.

**College will not be responsible for any mistake/ error by the applicant (General and Reserved candidates) in the Application form submitted online.**

### ELIGIBILITY FOR ADMISSION

- 1) The candidates seeking admission to BFA Degree Course must have a clear pass in any one of the following examinations with 50% or more marks in the aggregate of five subjects. Candidates with Compartment are not eligible to apply.
  - (a) Senior School Certificate Examination with all subjects (12-year course) of the Central Board of Secondary Education, New Delhi.
  - (b) Indian School Certificate Examination with all subjects (12-year course) of the Council for Indian School Certificates Examination, New Delhi.
  - (c) Intermediate Examination with all subjects of the Indian University/Board recognized by the University of Delhi.

- (d) Pre-University (2 years) Examination of an Indian University/Board recognized by the University of Delhi
  - (e) Any other Examination recognized as equivalent to the Senior School Certificate Examination (12-year course) of the Central Board of Secondary Education, New Delhi
- 2) Concession of 5 marks (45% in the Aggregate) in the minimum eligibility requirement while applying for BFA, will be allowed to: -
- (a) For Scheduled Caste/Scheduled Tribe/EWS Candidates.
  - (b) Candidates who have taken any Fine Arts subject (such as Graphic Design, Drawing, Painting, Sculpture or Applied Art) as one of the subjects in there qualifying examination.
  - (c) For Widows and/or children of Armed Personnel/Para-Military Forces.
  - (d) For PWD Candidates (Persons with Disabilities).
  - (e) For wards of Kashmiri Migrants.

### **PROCEDURE FOR ADMISSION**

Only for the Academic Session 2020-21 due to the prevailing conditions of COVID-19, and for the safety and security of the candidates admissions to undergraduate (BFA) courses are merit-based (that is, based on marks scored in Class XII Board/qualifying examinations) and marks obtained in the entrance test. The Aptitude Test - General Knowledge and Fine Arts subject for all specializations will be held online.

No practical examination (Still-Life and Composition) will be conducted in the campus for any specialization of BFA.

Students seeking admission will apply online on the College Website- <http://colart.delhigovt.nic.in>. The Application Form for BFA will be available from Monday, 17th August 2020 to Saturday, 29th August 2020. The candidates will fill up Application Form for BFA, and pay fee of Rs. 500/- for General/Defence (CW)/KM Category and Rs. 250/- for SC/ST/OBC and Persons with Disabilities (PWD) and Hearing and Speech Impaired (H&SI) and Economically Weaker Section (EWS) Category; through online on college website along with other compulsory documents. Application Form duly completed; should be submitted through the same URL as mentioned/accessible on the College Website-Admission Portal, latest by Saturday, 29th August 2020.

\*For Diploma Courses (H&SI - Hearing & Speech Impaired candidates); the entrance examination of Still-Life subject will be conducted in the campus (College Premises) on 07th September 2020 at 10:30 am (extra time of Half an Hour will be admissible to these candidates) as no theory subject examination is implemented for these category candidates. Hence In respect of Diploma for Hearing and Speech Impaired (DFA); the requisite entrance test will be catered/conducted in the College Premises as no theory subject/s are implemented for entrance examination for the H&SI candidates, however the duly completed Application Form with documents of class X has to be uploaded/submitted on the dates as mentioned above through a URL on the College Website, "<http://colart.delhigovt.nic.in>".

Compulsory Copy of Documents/certificate to be attached/submitted online with the Application form:

1. Senior School Certificate or equivalent (12-year course) along with mark sheet: (Maximum 50KB)
2. Age Certificate: (Maximum 50KB)
3. In case of SC/ST/OBC/EWS/CW/PWD/KM/FN& H&SI category Candidates, a certificate from the competent authority, in the candidate's name: (Maximum 50KB)
4. Passport Photograph: (Maximum 50KB)
5. Candidates who passed from National Institute of Open School (NIOS) these candidates are required to submit the proof of last qualifying examination center (Class XII) the location of examination center will determine the category (D) Delhi or (OD) Outside Delhi: (Maximum 50KB)

Note:

1. The Applicants are advised to regularly check the College Website- Admission Portal for all details/contents on the online Admission Procedure for the Academic Year 2020-2021.
2. All reservations shall be as per the Delhi Government Policy and will be subject to any change/amendment made by the Delhi Government (GNCTD).
3. Once application form fee is paid, no fee will be refunded by the College of Art whether the Application form is submitted/accepted or not. No Application Form after Saturday, 29 August 2020 will be considered.
4. Due to the ongoing pandemic, Covid-19 no forms/applications/will be considered delivered either personally by hand OR by Registered/Speed Post/Courier. The admission process for the academic year 2020-21 is online only.
5. The College accepts no responsibility for delay due to network issues. Thus students are advised to not wait for the last day of submission/ upload of forms.
6. Choosing a Center to appear for the entrance examination in the Application form is mandatory

Centers for Online Entrance Examination -Aptitude Test -General Knowledge and Fine Arts

Due to 85% of the sanctioned intake shall be allocated for Delhi Region.  
15% of the sanctioned intake shall be allocated for outside Delhi Region.

Thus the designated centers are as follows:

Delhi, Gurugram, Ghaziabad, Sonipat, Faridabad, Meerut, Noida, Banaras, Chandigarh, Bhopal, Patna and Jaipur

**METHOD OF SELECTION**

Only for the Academic Session 2020-21 due to the prevailing conditions of COVID-19, Admissions to undergraduate (BFA) courses are merit-based (that is,

based on marks scored in Class XII Board/qualifying examinations) and marks obtained in entrance test. The Entrance test will be held online and will be based on General Knowledge and Fine Arts subjects. No practical examination Still-Life and Composition will be conducted in the campus for any specialization of BFA. Final selection of the candidates will be made strictly in order of merit in the following manner: -

- (a) Weightage of 60% marks will be given for General Knowledge and Fine Arts Aptitude Test.
- (b) Weightage of 40% marks will be given for marks secured by the candidate in the 10+2 or equivalent examination.

**The Merit List of successful candidates will be published on the website on the Friday, 11th September 2020, along with waiting list. No individual communication to the candidates will be sent in this regard. Verification of original documents will be done only OFFLINE failing which his/her admission is liable to be cancelled and offered to the next candidate on the Waiting List.**

#### **APTITUDE TEST - GENERAL KNOWLEDGE AND FINE ARTS**

**Time of Examination at each center: 10:30 am - 12:00 pm**

**Duration of Examination: One and a Half Hours**

**Reporting Time at the Centre: 9:30 am**

**(Candidates to report to the designated center one hour before scheduled time i.e. 9:30 am)**

**Extended time for PWD candidates Half an Hour**

**Total Marks of the Aptitude Test - General Knowledge and Fine Arts:**

**150 Marks**

#### **ONLINE APTITUDE TEST - GENERAL KNOWLEDGE AND FINE ARTS FOR ALL SPECIALIZATIONS OF BFA**

Multiple Choice Questions (MCQ's) related to Fine Arts/Visual Arts including method and material, personalities, current affairs including Art and Culture. Hindi and English.

- **The Candidates should bring their Admit Card and Identity card to the Center.**  
**NO PERSONAL ELECTRONIC GADGET (MOBILE PHONES, LAPTOP, I-PADS ETC.) WILL BE ALLOWED INSIDE THE CENTER PREMISES DURING THE ONLINE APTITUDE TEST - GENERAL KNOWLEDGE AND FINE ARTS ON 07<sup>TH</sup>SEPTEMBER, 2020.**
- **NO ENTRY TO THE ENTRANCE EXAMINATION CENTER WITHOUT MASK AND SANITIZER.**
- **CANDIDATES RESORTING TO UNFAIR MEANS WILL BE DEBARRED FROM APPEARING FOR THE ENTRANCE EXAMINATION FOR NEXT FOUR YEARS**
- **CANDIDATES WILL NOT BE ALLOWED TO LEAVE THE EXAMINATION HALL BEFORE HALF AN HOUR AFTER COMMENCEMENT OF THE EXAMINATION**

## BACHELOR OF FINE ARTS - ADMISSION CALENDAR 2020

DATES	EVENTS
Mon. 17 <sup>th</sup> - Sat. 29 <sup>th</sup> August, 2020	The application form will be available online through a URL " <a href="http://colart.delhigovt.nic.in">http://colart.delhigovt.nic.in</a> ". Candidates can fill the online application and pay the application form fee for registration on this admission portal
Mon. 07 <sup>th</sup> September, 2020	Online Aptitude Test for BFA All Specializations - General Knowledge and Fine Arts Time of Examination at each center: 10:30 am - 12:00 pm Duration of Examination: One and a Half Hours Reporting Time at the Centre: 9:30 am (Candidates to report to the designated center one hour before scheduled time i.e. 9:30 am) Extended time for PWD candidates Half an Hour Total Marks of the Aptitude Test - General Knowledge and Fine Arts : 150 Marks
Mon. 07 <sup>th</sup> September, 2020	Diploma Courses: For (H&SI-Hearing & Speech Impaired candidates); entrance practical examination of still life will be conducted in the campus (College Premises) on 07 <sup>th</sup> September 2020 at 10:30 am (extra time of Half an Hour will be admissible to these candidates) as no theory subject examination is implemented for these category candidates. Hence In respect of Diploma for Hearing and Speech Impaired (DFA); the requisite entrance test will be catered/conducted in the College Premises as no theory subject/s are implemented for entrance examination for the H&SI candidates, however the duly completed Application Form with documents of Class X has to be uploaded on the dates as mentioned above through a URL on the College Website, " <a href="http://colart.delhigovt.nic.in">http://colart.delhigovt.nic.in</a> ".
Fri. 11 <sup>th</sup> September, 2020	Declaration of Merit list of successful candidates on Admission Portal and waiting list.
Fri. 11 <sup>th</sup> - Mon. 14 <sup>th</sup> September, 2020 (up to 4:00 pm)	Payment of Admission Fees for selected candidates and admission Details form - Online
Tues. 15 <sup>th</sup> -Wed.23 <sup>th</sup> September, 2020 (10:30 am up to 4:00 pm)	Verification of documents will be done offline in the College Campus. Schedule for verification will be available on college website after declaration of Result.

- Note:** If at any stage original documents relating to the admission of an applicant are found to be fake/non-genuine or fabricated or in any other manner defective, the said applicant will not be admitted and if already admitted, admission will be cancelled without any prior notice in this regard. If the same is found after the completion of course, the applicant's degree will be cancelled and appropriate legal action will be taken against them.

## RESERVATION POLICY

### Relaxation in Eligibility

Candidates belonging to Scheduled Castes/Scheduled Tribes/Widows or Wards of Defence/ Persons With Disability (PWD), Kashmiri Migrants (KM) and Economically Weaker Section (EWS) will be allowed relaxation of 5 marks in the minimum eligibility requirement at the time of applying for BFA.

Note: Relaxation of any kind, as mentioned above and elsewhere in this Admission Data, will be granted to only those candidates, who are able to produce necessary relevant supporting documents as per the Admission Procedure before the Academic Section, College of Art, for Document Verification for Admission. Therefore, for seeking these relaxation/s, necessary documents must be obtained in advance by all candidates from the Competent Authority as prescribed.

### RESERVATIONS:

#### For Delhi

85% of the sanctioned intake shall be allocated for Delhi Region wherein reservation of seats shall be as under and shall be filled up by the candidates who have passed the qualifying examination (class XII) from school located in Delhi:  
SC - 15% ST - 7.5% OBC- 27% EWS - 10%

#### For Out Side Delhi

15% of the sanctioned intake shall be allocated for outside Delhi Region wherein reservation of seats shall be as under and shall be filled up by the candidates passing the qualifying examination (class XII) from school located outside Delhi:  
SC - 15% ST - 7.5% OBC- 27% EWS - 10%

The bifurcation of seats (85% for Delhi Candidates and 15% for outside Delhi Candidates) is as per the policy of Government of NCTD.

Candidates who have passed from the National Institute of Open School (NIOS); these candidates are required to submit the proof of last qualifying examination center (Class XII). The location of examination center will determine the category Delhi (D) or Outside Delhi (OD).

NOTE: 1.The candidate seeking admission under reserved categories/classes has to mandatorily produce the caste/category certificate in his/her name at the time of admission. The certificate in name of either of the parent (Mother/Father) is not acceptable and the candidate shall not be entitled/ eligible for admission against reserved seat, even on the basis of any undertaking. 2. The reservation certificate should be issued from the respective state/region in which the reservation is claimed e.g. in case any candidate claims for the seat reserved for SC/ST/OBC/EWS category then He/ She has to bring SC/ST/OBC/ EWS certificate issued by the competent authority.



## **SCHEDULED CASTES AND SCHEDULED TRIBES**

15% seat of total sanctioned intake in each of Delhi and outside Delhi quota in each specialization of the college will be reserved for candidates belonging to scheduled castes.

7.5% seat of total sanctioned intake in each of Delhi and outside Delhi quota in each specialization of the college will be reserved for candidates belonging to scheduled tribes.

A list of approved Competent Authorities for the issuance of Scheduled Caste and Scheduled Tribe certificates is as under:-

District Magistrate, Additional District Magistrate, Deputy Commissioner, Collector, Additional Deputy Commissioner, Deputy Collector, 1st Class Stipendiary Magistrate, City Magistrate (not below the rank of 1st class Stipendiary Magistrate), Sub-Divisional Magistrate, Taluk Magistrate, Executive Magistrate and Extra Assistant Commissioner; Chief Presidency Magistrate, Additional Chief Presidency Magistrate and Presidency Magistrate; Revenue Officer not below the rank of Tehsildar; Administrator/ Secretary to Administrator / Development Officer (Lakshadweep & Minicoy Island).

NOTE:

1. The required certificate (s) for reserved categories/ classes will be essential at the time of the admission and no provisional admission shall be admissible for want of caste/category certificate from the competent authority. Further, the caste/category certificate should invariably be in the name of candidate himself/herself and not in favour of respective parents/guardians.
2. In case of married woman, applying to any course under reserved category, the applicant has to produce the caste certificate in her name. Certificate in the name of husband/mother/father is not acceptable.

## **OTHER BACKWARD CASTES**

27% seats over and above to the total sanctioned intake quota in each specialization in each of Delhi and outside Delhi quota for admission are reserved for OBC candidates belonging to NON-CREAMY LAYER. The non-creamy layer certificate should be issued after 31<sup>st</sup> March 2020.

NOTE 1:

1. For admission to a seat reserved for Scheduled Castes/Scheduled Tribes/ EWS/ OBCs, the candidate should produce a certificate in original at the time of admission from the approved district authority, indicating the Scheduled Caste/Tribe/OBC/EWS, to which the candidate belongs.
2. All reservations relating to SC/ST/OBC/CW/PWD/EWS etc. shall be applicable for Delhi and Outside Delhi students separately in respect of each discipline.
3. Reservation category certificate of candidate claiming reservation under Delhi category seats will be from the competent authority of Delhi jurisdiction. Certificate of candidates claiming reservation against seats allocated for outside Delhi candidates, will have to furnish the certificate from the competent authority to establish their eligibility for reservation under the concerned reservation category.

A list of approved authorities is given below:

District Magistrate/ Additional District Magistrate / Deputy Commissioner / Collector / Additional Deputy Commissioner Deputy Collector / 1<sup>st</sup>Class Stipendiary Magistrate / City Magistrate (not below the rank of 1<sup>st</sup>Class Stipendiary Magistrate), Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Assistant Commissioner. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate. Revenue Officer not below the rank of Tehsildar; Administrator/ Secretary to Administrator / Development Officer (Lakshadweep & Minicoy Island).

**NOTE 2:**

1. Caste certificate in the name of the applicant from competent authority will have to be produced at the time of admission failing which the candidate will be considered under general category. In case of SC/ST certificate in father's name, admissions will be provisional. The candidate will have to produce caste certificate in the name of candidate within 03 months from the date of provisional admission.
2. For availing reservation under OBC category in Delhi State, Delhi OBC list shall be considered. Candidates passing qualifying examination (Class XII) from institutes located in Delhi and having OBC certificate from Outside Delhi shall be considered as Delhi General Candidate.
3. The creamy layer amongst OBCs has been excluded from benefit of reservation from OBC category (O.M. No. 36033/1/2013-Estt.(Res.) dated 13.09.2017-subsequently the per annum creamy layer income cap for OBCs is raised to Rs 8 Lakh. The order issued by DoPT.
4. For availing reservation under OBC category candidate is required to bring OBC certificate from competent authority clearly indicating that he/she belongs to non - creamy layer. The non-creamy layer certificate should be issued after 31<sup>st</sup> March 2020.

**ECONOMICALLY WEAKER SECTION (EWS)**

Implementation of 10% reservation of Economically Weaker Sections, as per letter no.F.DHE.1(119)/Estt./2018-19/2549-76 dated 17.06.2020 in terms of OM No. F No. 12-4/2020-U1 dated 17.01.2020 issued by the Ministry of Human Resource Development, Department of Higher Education in this respect to give effect to the provision of the Constitution (One Hundred and third Amendment) Act, 2020 for all higher educational institutions funded/aided, directly, or indirectly, by the Government of NCT of Delhi. The candidates shall be granted admission in EWS category subject to fulfillment of all the conditions as per rules of Government.

**DEFENCE CATEGORY (CW)**

The Defence reservation of 5% shall be applicable as horizontal reservation across all category of reservation (that is, across general/open category, SC/ST category etc. except PWD). The term "Defence" shall mean Army, Airforce, and Navy only. The reservation for Defence Category will be in the following order of priority:-

PRIORITY I – Widows/ wards of Defence Personnel/ Para Military Personnel killed in action. Required Certificate: Proof in Original.

PRIORITY II - Wards of Defence personnel and ex-servicemen/ Para Military Personnel disabled in action and boarded out from service with disability attributed to military service. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services in action and was boarded out.

PRIORITY III - Widows/ wards of Defence Personnel/ Para Military Personnel who died in peace time with death attributable to Military Service. Required Certificate: Original death certificate clearly indicating the cause of death is attributable to Military Services.

PRIORITY IV - Wards of Defence Personnel / Para Military Personnel disabled in service and boarded out from service with disability attributed to military service. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services and was boarded out..

PRIORITY V - Wards of serving Defence personnel and ex-servicemen / Para-Military /Police Personnel who are in receipt of Gallantry Awards. Required Certificate: Proof in Original. Only the following Gallantry Awards shall be considered:

1. ParamVir Chakra
2. Ashok Chakra
3. SarvottamYudhSeva Medal
4. Mahavir Chakra
5. Kirti Chakra
6. UttamYudhSeva Medal
7. Vir Chakra
8. Shaurya Chakra
9. YudhSeva Medal
10. Sena, NauSena, VayuSena Medal
11. President's Police Medal for Gallantry
12. Police Medal for Gallantry
13. Mention-in-Despatches

PRIORITY VI - Wards of Ex-serviceman (Defence Personnel only). Required Certificate: Original ex-servicemen Identity Card/ discharge book/ PPO (Pension Payment Order).

PRIORITY VII -Wives of: defence personnel disabled in action and bounded out with disability attributed to military service. Defence personel disabled in service and boarded out with disability attributed to military service. Ex-servicemen and serving personnel who are in receipt of Gallantry Awards.

PRIORITY VIII - Wards of serving personnel (Defence Personnel only). Required Certificate: Original Service Identity Card and Dependent Card/ Certificate issued by the Competent Authority.

PRIORITY IX - Wives of serving personnel (Defence Personnel only). Required Certificate: Original Service Identity Card and Dependent Card/ Certificate issued by the Competent Authority.

For claiming reservation on a seat reserved for Defence Category, entitlement card in original issued by the Record Officer of the concerned unit or the regiment of the armed forces in case of personnel of the armed forces is to be produced as proof for claiming reservation in a particular category at the time of admission. In addition to original entitlement card/ document as referred above,

the candidate will also have to bring the relevant format as per Appendix 1 (PART B of the Brochure) duly completed in original and signed by the competent authority which will become part of the Admission file.

Note:

1. Sena/ NauSena/ VayuSena Medal: This Medal is awarded for Gallantry as well as for distinguished service. Accordingly, it is notified in correspondence as under:-i. Sena Medal (G)/ NauSena Medal (G)/ VayuSena Medal (G) for the medal awarded for Gallantry.ii. Sena Medal (D)/ NauSena Medal (D)/ VayuSena Medal (D) for the medal awarded for Distinguished Service. However, for the purpose of reservation, only notification which states that the Sena Medal has been awarded for Gallantry will be accepted and the Sena Medal for Distinguished Services will not be considered.
2. The expansion of the defence category to paramilitary (for priority I to priority V) and the inclusion of police personnel for priority V is as per the policy of the Govt. of NCT of Delhi, notified through the order No.F 6(32)/CC/2012-13/166 dated 11-04-2013.
3. For admission to a seat reserved for Defence Category:i. Entitlement card in original issued by the Record Officer of the Unit/ Regiment of Armed Personnel of the Armed Forces in case of Armed Personnel or from the Home Ministry in case of Para-Military forces. ii. The Children/ Widow of the officers and men of Armed forces including paramilitary personnel who died or disabled on duty must submit a certificate to that effect from the following authorities. i.e Secretary, KendriyaSainik Board.ii. Secretary, Rajya/ Zila Sainik Board. iii. Officer-in-Charge, Record Office. Note: A statement to the effect that "the death/ disability is attributed to military service" is required to be included in the certificate.

### **RESERVATION OF SEATS FOR PERSONS WITH DISABILITIES (PWD)**

As per the provisions of Rights of Persons with Disabilities Act, 2016, not less than five percent (5%) seats are reserved for Persons with Benchmark Disabilities. —Person with benchmark disability means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. It may be noted that the erstwhile Persons with Disability Act, 1995, under which reservation for Persons with Disabilities in admissions was provided earlier has now been repealed. The PWD applicants shall be given a relaxation of 5 marks while applying for BFA Course. Extra half an hour will also be given for the Online entrance examination Aptitude Test - General Knowledge and Fine Arts as per University of Delhi.

The following specified categories of disabilities as mentioned in the Schedule to the Rights of Persons with Disabilities Act, 2016 [See clause (c) of section 2 of Act of Rights of Persons with Disabilities Act, 2016] are eligible to get the benefit of the said reservation;

1. Physical disability
  - A. Locomotor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including —
    - (a)"leprosy cured person" means a person who has been cured of leprosy but is suffering from— (i) loss of sensation in hands or feet as well as loss of sensation

and paresis in the eye and eye-lid but with no manifests deformity; (ii) manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity; (iii) extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;

(b) "cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;

(c) "dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;

(d) "muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;

(e) "acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

B. Hearing impairment –

(a) "deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;

(b) "hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;

C. "speech and language disability" means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

Intellectual disability, a condition characterised by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behaviour which covers a range of every day, social and practical skills, including – (a) "specific learning disabilities" means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia; (b) "autism spectrum disorder" means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.

D. Mental behavior "mental illness" means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognise reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by subnormality of intelligence.

4. Disability caused due to -

(a) Chronic neurological conditions, such as – (i) "multiple sclerosis" means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other; (ii) "Parkinson's disease" means a progressive

disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.

- (b) Blood disorder – (i) "haemophilia" means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterised by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding; (ii) "Thalassemia" means a group of inherited disorders characterised by reduced or absent amounts of haemoglobin. (iii) "Sickle cell disease" means a haemolytic disorder characterised by chronic anemia, painful events, and various complications due to associated tissue and organ damage; "haemolytic" refers to the destruction of the cell membrane of red blood cells resulting in the release of haemoglobin. (iv) Multiple Disabilities (more than one of the above specified disabilities)

### **JAMMU & KASHMIR MIGRANTS (SUPERNUMERARY SEAT) KM**

One seat, which will be supernumerary in nature, is earmarked for Kashmiri migrants in the college. A certificate of competent authority for availing admission against Kashmiri Migrant Quota is to be produced by the candidates at the time of admission. Since the seat of Kashmiri Migrant Quota is supernumerary, it will not be converted at all in any other category in case it remains unfilled.

Note:

1. The required certificate (s) for reserved categories/ classes will be essential at the time of the admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste/category certificate should invariably be in the name of candidate himself/herself and not in favour of respective parents/guardians. [SEP]
2. In case of married woman applying to any course under reserved category has to produce the caste/tribe certificate in the name of herself. Certificate in the name of husband/mother/father is not acceptable. [SEP]
3. If any change in the reservation policy is made by the Government of NCT of Delhi, the same will be announced on College of Art Website ([www.colart.delhigovt.nic.in](http://www.colart.delhigovt.nic.in)) and implemented. [SEP]
4. Clarification for Admissions in Reserved Category: Admission will be permissible to qualified candidates in any programme in the following conditions: [SEP]i. If qualifying examination is passed from Delhi and Reservation certificate issued from Delhi for SC/ST/OBC/EWS categories, then admission is permissible under Delhi Reserved category. [SEP]ii. If qualifying examination is passed from Outside Delhi and Reservation certificate issued from anywhere in India, including Delhi for SC/ST categories, then admission is permissible under Outside Delhi Reserved category. [SEP]iii. If qualifying examination is passed from Delhi and Reservation certificate issued from Outside Delhi for SC/ST/OBC/EWS categories, then admission is permissible only under Delhi General category for institutions where admission categories are Delhi and outside Delhi.

### **FOR FOREIGN NATIONALS (SUPERNUMERARY SEAT)**

11 seats will be reserved exclusively for foreign students. The approved seats in each Specialization is Applied Art-2, Art History-2, Painting-2, Print Making-2, Visual Communication-2 and Sculpture-1

All foreign students seeking admission to the College should apply to the Office of the Foreign Students Advisor of the University of Delhi (Phone 011-27666756) who will recommend their applications to the College after verifying qualification etc. under the University of Delhi rules. They will however have to apply, within the period stipulated through the University of Delhi.

The Foreign National candidates seeking admission to BFA Degree Course must have a clear pass in 10+2 or equivalent examination (as mentioned in the Prospectus data) with 50% or more marks in aggregate of five subjects having one Fine Arts subject (Graphic Design, Drawing, Painting, Sculpture, Printmaking or Applied Art) which is compulsory for them.

The Final selection of the candidates will be made strictly in order of merit in the following manner: -

- a) Weightage of 60% marks will be given to Fine Arts subject (Graphic Design, Drawing, Painting, Sculpture, Printmaking or Applied Art).
- b) Weightage of 40% marks will be given for marks secured by the candidate in the 10+2 or equivalent examination. Foreign Students admitted in this College will be required to get tested for AIDS at National Institute of Communicable Diseases, Delhi as per University of Delhi rules and submit fitness certificate to this effect to the College. They have to undergo a mandatory medical examination and deposit copies of the valid travel documents (including the student visa) in the office of the Foreign Students Advisor, University of Delhi.

#### **DIPLOMA COURSES FOR HEARING AND SPEECH IMPAIRED (H&SI)- SUPERNUMERARY SEAT**

In order to provide education in Fine Arts to Hearing and Speech Impaired (H&SI) students, the University of Delhi under relevant Ordinance has instituted in College of Art a Diploma Course in Fine Art since 1980. These students will study the practical subjects prescribed for the BFA Course but are exempted from the study of Theory subjects. The students who have passed the secondary School Certificate (Class-X) conducted by the CBSE, New Delhi or an examination equivalent will be eligible for admission to this Course subject to their passing Aptitude Test only in practical subjects. The admission to this Course is given for five seats only, one in each of the five disciplines: Applied Art, Painting, Print Making, Sculpture, and Visual Communication. A Medical Certificate issued by Government Hospital notified by the National Commission for disabled person to be attached along with the filled Application Form. The Medical Certificate should have been issued three or less than three years before the admission date.

- **Diploma Courses for Hearing and Speech Impaired (H & SI candidates) examination of Still-Life Subject will be conducted on campus on 07<sup>th</sup> September 2020 at 10:30 am** plus Half an hour extra time will be admissible to these candidates as no theory subject/s are implemented for entrance examination for the H&SI candidates. However the duly completed Application Form with documents of Class X has to be uploaded on the dates as mentioned above through a URL on the College Website, "<http://colart.delhigovt.nic.in>".  
(Hearing impairment – (a)“deaf” means persons having 70 DB hearing loss in speech frequencies in both ears; (b)“hard of hearing” means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears; “speech and language disability” means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes).

## SEAT MATRIX

The candidate should understand the following codes before checking the seat matrix: Specialization and category – the first column and row states the specialization and category Region and category code – the categories are given the following format:

Categories are:

General- GN, Scheduled Tribe- ST, Scheduled Caste- SC, Other Backward Classes- OBC, Economically Weaker Section - EWS

Sub-Category are:

No Sub-Category – GN, Differently abled persons – PD, Defence – CW, Kashmiri Migrant – KM Hearing and Speech Impaired – H&SI,

Region Codes are: Delhi Region – D, Outside Delhi Region – OD

BFA Intake capacity (Category-wise- subject to guidelines/ instructions of the Government of NCT of Delhi) for the year 2020-21 in the Foundation in the six Specializations is as under:

### BFA Intake capacity for Academic Session 2020-21 SPECIALIZATION

SN o.	Categories	Applied Art	Art History	Painting	Print Making	Sculpture	Visual Communication	Total
1	GNGND (General Delhi)	41	8	20	8	8	8	93
2	GNCWD (General Defence Delhi)	2	1	1	1	0	1	6
3	GNPDD (General PWD Delhi)	2	1	1	1	0	1	6
4	SCGND (SC General Delhi)	14	4	8	4	3	4	37
5	SCCWD (SC Defence Delhi)	1	0	0	0	0	0	1
6	SCPDD (SC PWD Delhi)	1	0	0	0	0	0	1
7	STGND (ST General Delhi)	8	2	4	2	2	2	20
8	STCWD (ST Defence Delhi)	0	0	0	0	0	0	0
9	STPDD (ST PWD Delhi)	0	0	0	0	0	0	0
10	OBGND (OBC General Delhi)	27	7	13	7	5	7	66
11	OBCWD (OBC Defence Delhi)	1	0	1	0	0	0	2
12	OBPDD (OBC PWD Delhi)	1	0	1	0	0	0	2
13	EWS (General Delhi)	9	3	5	3	2	3	25



14	<b>EWS (General Defence Delhi)</b>	1	0	0	0	0	0	1
15	<b>EWS (General PWD Delhi)</b>	1	0	0	0	0	0	1
16	<b>GNGNO (General Outside-Delhi)</b>	8	2	3	2	2	2	19
17	<b>GNCWO (General Defence Outside Delhi)</b>	0	0	0	0	0	0	0
18	<b>GNPDO (General PWD Outside Delhi)</b>	0	0	0	0	0	0	0
19	<b>SCGNO (SC Outside- Delhi)</b>	3	1	2	1	1	1	9
20	<b>SCCWO (SC Defence Outside Delhi)</b>	0	0	0	0	0	0	0
21	<b>SCPDO (SC PWD Outside- Delhi)</b>	0	0	0	0	0	0	0
22	<b>STGNO (ST Outside- Delhi)</b>	1	0	1	0	0	0	2
23	<b>STCWO (ST Defence Outside-Delhi)</b>	0	0	0	0	0	0	0
24	<b>STPDO (ST PWD Outside- Delhi)</b>	0	0	0	0	0	0	0
25	<b>OBGNO (OBC General Outside-Delhi)</b>	5	1	3	1	1	1	12
26	<b>OBCWO (OBC Defence Outside-Delhi)</b>	0	0	0	0	0	0	0
27	<b>OBPDO (OBC PWD Outside-Delhi)</b>	0	0	0	0	0	0	0
28	<b>EWS (General Outside - Delhi)</b>	2	1	1	1	0	1	6
29	<b>EWS (General Defence Outside - Delhi)</b>	0	0	0	0	0	0	0
30	<b>EWS (General PWD Outside - Delhi)</b>	0	0	0	0	0	0	0
	<b>TOTAL</b>	<b>128</b>	<b>31</b>	<b>64</b>	<b>31</b>	<b>24</b>	<b>31</b>	<b>309</b>
1	<b>KM</b>	-	-	-	-	-	-	1
2	<b>F/N</b>	2	2	2	2	1	2	11
3	<b>H &amp; SI</b>	1	0	1	1	1	1	5
	<b>GRAND TOTAL</b>	<b>131</b>	<b>33</b>	<b>67</b>	<b>34</b>	<b>26</b>	<b>34</b>	<b>326</b>

- **Candidates are required to check the Seat Matrix before filling up the Application Form. Where the seat indicated is zero, the applicant is advised to apply in General Category.**

It is mandatory for each newly admitted student to fill in an affidavit on PROHIBITION OF RAGGING. The form of affidavit can be obtained from the Academic Cell of the college.

- Once the admission to the specified specialization is finalized, thereafter, no application for change of department/specialization will be entertained for any reason whatsoever till completion of the course.
- If at any stage original documents relating to the admission of an applicant are found to be fake / non-genuine or fabricated or in any other manner defective, the said applicant will not be admitted and if already admitted, admission will be cancelled without any prior notice in this regard. If the same is found after the completion of course, the applicant's degree will be cancelled and appropriate legal action will be taken against them.

## FEES AND DEPOSITS

### GOVERNMENT FEES

1. Tuition Fees	Rs. 4200/-
2. Institutional Fee	Rs. 6300/-
3. Security Deposit (Refundable)	Rs. 5000/-

### NON-GOVERNMENT FEES

1. Internal Examination Fee	Rs. 1000/-
2. Co-Curricular Activities	Rs. 500/-
3. Training & Field Visits	Rs. 500/-
4. Orientation for Placement for better employability	Rs. 100/-
5. Extracurricular Activities	Rs. 400/-
6. Annual Gathering	Rs. 400/-
7. Student Welfare	Rs. 400/-
8. Institutional Development	Rs. 500/-
9. Delhi University Development Fund (Hearing and Speech Impaired and PWD candidates are exempted)	Rs. 600/-
10. Miscellaneous	Rs. 900/-

### FEES FOR NRI/FOREIGN STUDENTS

1. Tuition Fee/Institutional Fee (or equivalence in Indian Currency)	US \$ 2,500
2. Non-Government (as above)	Rs. 5300/-
3. Security Deposit (Refundable)	Rs. 5000/-

### FOREIGN STUDENTS REGISTRATION FEE

Payment of Foreign Students Registration Fee for candidates admitted to Graduate Courses shall pay US \$ 300 (or equivalence in Indian currency) as per University of Delhi Executive Council's Resolution No. 182 dated 14-11-97, directly to the Foreign Students Advisor's Office.

## **REFUND OF FEES**

- a) When a student applies for withdrawal of admission before the last date of admission, full fee after deduction of Rs.250/- will be refunded.
- b) When a student applies for withdrawal of admission after the last date of admission and on or before 30th September 2020, of the year of admission, full fee after deduction of Rs.500/- will be refunded.
- c) When a student applies for withdrawal of admission after 30th September 2020 and on or before 15th October 2020 of the year of admission, full fee after deduction of Rs.1000/- will be refunded.
- d) When a student applies for withdrawal of admission after 15th October 2020 of the year of admission, no fee will be refunded.
- e) When admission is made inadvertently due to error/omission/commission on the part of the University/College, full fee will be refunded.
- f) When cancellation of admission is due to concealment/falsification of facts, submission of false/fake certificate(s), providing misleading information by the student or for any error/mistake on the part of the student, no fee will be refunded.
- g) In case a student after his/her admission expires within one month of admission, full fee will be refunded to his/her parents.
- h) In case a student after his/her admission expires after one month and on or before 31st October 2020 of the year of admission, full fee after deducting Rs. 250/- will be refunded.
- i) In all cases, security deposits/caution money shall be refundable after obtaining clearance provided he/she applies within a period of one year from the date of leaving the institution.
- j) A candidate must clear all the Semester Examinations within a period of seven years from the date of admission to the first Semester of the Course or as per guidelines issued by University of Delhi from time to time.

## **EXAMINATION FEE**

BFA (7th & 8th Semester)      Rs. 1710/-In each Semester  
Hearing and Speech Impaired (H&SI) candidates are exempted  
Persons with Disabilities (PWD) candidates are exempted

## **ISSUE OF DUPLICATE MARKSHEETS & TRANSCRIPTS**

College will charge from students for issue of duplicate marks sheet and transcripts as per University of Delhi norms.

## **MERIT SCHOLARSHIPS AND FEE CONCESSIONS**

The College awards Merit and Merit-cum-Means Scholarships of Rs. 75/- per month up to 5% and 10% respectively of the total number of student as per rules. This is however, subject to the sanction of the Government of NCTD.

The College also awards Fee Concession to deserving students according to the prescribed rules. The Merit scholarship holder can apply for Fee Concessions if eligible. The scholarship and fee concessions are liable to cancellation in case of misbehavior and unsatisfactory performance.

## **REGULATIONS OF STUDY/EXAMINATION**

As the College is affiliated to the University of Delhi, the students are required to abide by the recommendations of the University in the Syllabi Scheme of Examination and Attendance. The prescribed regulations are subject to change.

RULES FOR ASSESSMENT/EXAMINATION BASED ON APPROVAL OF UNIVERSITY OF DELHI vide NOTIFICATION No. F-5-14-Acd-CA-41, Dated 5th April 2013.

The Assessment/Examination for Practical and Theory Subjects at the end of each Semester till the Sixth Semester will be held by the College internally and evaluated by an approved Committee.

## **QUALIFYING SUBJECTS**

The compulsory-qualifying subjects, i.e., English and Hindi or History of Indian Culture (For Foreign students only) will be taught in the Foundation Course and the Examination in these subjects will be held at the end of the year along with other subjects. If a student does not pass the examination in any of these qualifying subjects at the end of the first year he/she will not be detained if otherwise eligible for promotion to the next higher class and may take the examinations again in the subsequent years. However, the BFA Degree will be awarded only after the qualifying subjects have been cleared. The examination in these subjects shall be conducted by the College. A student who is admitted to the first year of BFA, and holds a Graduate Degree from the University of Delhi is exempted from offering the qualifying subjects.

## **EXAMINATION AND GRADING SYSTEM**

The minimum marks required to pass the examination to be held at the end of each semester shall be 33% in Theory Papers and 40% in Practical Subjects after combining both the Sessional and Assessment Examination marks. No student shall be allowed to proceed to the next Semester unless he/she passes the Examinations prescribed for the year.

The successful candidates at the end semester Examinations shall be classified as follows:-

- a) Candidates securing 75% and more shall be placed in First Division with Distinction
- b) And 60 to 74.4% in First Division.
- c) And 50 to 59.4% in Second Division.
- d) And 40 to 49.4% in Third Division.

## **SUPPLEMENTARY EXAMINATION**

In the Semester Examinations any candidate who has passed in all the Practical subjects but has failed in any of the Theory papers may be allowed to appear in the Supplementary Examination. A candidate who has failed in the Practical papers will have to repeat in the same Semester. In the event of a candidate not clearing a paper in the Eighth Semester he/she has to enroll as ex-student. For Art History specialization the candidate is required to clear at least two paper in each semester to appear in the supplementary examination.

## **ATTENDANCE**

Each student is required to attend classes as per guidelines of the University of Delhi.

## **PAYMENT OF FINES AND DUES**

Students shall pay on demand, any fines imposed on them or the cost of any damage to equipment or other property of the Institute or loss of library books. On failure to do so, the same will be deducted from their security deposit. If the cost of damage to be recovered or loss exceeds the amount of security deposit, the balance shall be deposited by the student on demand by the Principal. Failure to do so may result in the removal of the student from the Institute roll. The students shall clear all dues to the institute before they are permitted to appear in the promotional/final examination. If the dues are not cleared, their admit cards/provisional certificates/diploma will be withheld.

**Note: Any student seeking admission on wrong information in respect of age, percentage of marks and category etc. will have his/her registration/admission cancelled at any time during the Course when it comes to the notice of the College/University. Appropriate action will also be taken against him/her.**

## **ANNUAL ACADEMIC EVENTS**

### **ANNUAL EDUCATIONAL STUDY TOUR**

The Annual Educational Study Tour to places of historical, cultural and artistic importance in India is organized by the college subject to feasibility and payment of actual cost of the same by the students. It is for 3rd year Specialization students and respective Departments conduct the tours as per approval of the Principal for a period of 07 to 10 days.

### **ANNUAL SPORTS EVENTS**

The College provides facilities for sport such as Table Tennis, Badminton, Volley Ball, Basket Ball, and Yoga. Also, facility of a Gymnasium is available. Inter-Class Tournaments are held annually and students also participate in Inter-College Tournaments organized by the University of Delhi. The Annual Sports Day is held in the month of February each year of the academic session.

### **ANNUAL ART EXHIBITION**

The College organizes the Annual Art Exhibition of Students work done during the academic year. Merit prizes and Certificates are given to the selected students for outstanding performance. The Art Exhibition is held during the month of March/April which also includes various academic and cultural activities. The exhibition is open to the public.

\* Due to the prevailing situation/condition of the pandemic (Covid-19), keeping safety and security of students, the conduct of The above mentioned Annual Academic Events will be decided later.

## OTHER INFORMATION

### CANTEEN

The facility of a Canteen is available in the College.

### HOSTEL

The College does not have hostel facilities.

### LIBRARY

The College Library has an extensive collection of books on Fine Arts and Literature. The Library Reading Room is open for the use of all students of the College on all working days. All the students are eligible to become members of the lending section of the Library and avail of its facilities according to the prescribed rules.

### WORKSHOPS/OPTIONAL SUBJECTS

In addition to the studios, substantial Workshop facilities are available in the College to support the training programmes in the Specializations such as Assemblage, Ceramics, Computer Graphics, Display Design, Etching, Lithography, Metal Casting, Mural, Packaging, Photography, Printing and Weaving.

### PLACEMENT

In-charges of each specialization, co-ordinate with the students and the prospective placement agencies/clients for their placement requirement.

### THE CULTURE COUNCIL

The College is a member of the University of Delhi Culture Council which was established in 1989. It helps develop, train and promote socio-cultural talents and students are encouraged to discover their individual potential through participation.

